

18 November 2025

**Your request for information under the Freedom of Information (Scotland) Act 2002 (“the Act”)**

Thank you for your request for information which was received by VisitScotland on 10 November 2025 at 11.56am, requesting information about:

*reprographics/print arrangements as follows*

1. *Number of Multi-functional devices at VisitScotland?*
2. *Name of current supplier/s?*
3. *Contract start date?*
4. *Contract end date?*
5. *Is there an option to extend this contract?*
6. *Does VisitScotland have a print room? If yes, when does the contract end?*
7. *Does VisitScotland have additional printers? if yes how many and is there a contract?*
8. *What route to market – open tender or framework, if yes which one used?*

VisitScotland’s response

We confirm that VisitScotland holds the information which you have requested.

1. 14
2. Canon (UK) Ltd
3. 01.01.2022
4. 31.12.2025 (extended till 31.01.2026 for smoother transition after the Christmas holidays)
5. No
6. No
7. 10 HP Printers - these desktop printers are purchased individually from the technology peripherals and infrastructure framework (SP-21-012)
8. SG Framework SP-21-046

Please note that an anonymised version of this response will be made publicly available on VisitScotland’s website.

Your right to request a review

If you wish to request a review of your application under either the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004, your request should be submitted to us in writing, or another permanent format (for example e-mail or voice recording) to:

Ms Vicki Miller  
Chief Executive  
VisitScotland  
Waverley Court  
4 East Market Street  
Edinburgh  
EH8 8BG  
Telephone: 0131 473 3603  
E-mail: [vicki.miller@visitscotland.com](mailto:vicki.miller@visitscotland.com)

The request for a review should be received by us within 40 days of the date of this letter. Any request for a review should also set out, in as much detail as possible, the reasons why you are not satisfied with our response or the manner in which we have dealt with your application

If you are not satisfied with the result of the review, then you have the right to appeal to the Scottish Information Commissioner.

You can contact the Scottish Information Commissioner at:

Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS  
Telephone: 01334 464610  
Fax: 01334 464611  
Email: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

A link to the Commissioner's website which provides further information can be found here:  
[Homepage | Scottish Information Commissioner](#)

You also have the right to appeal to the Court of Session in Scotland on a point of law concerning our response.