

16 March 2026

Your request for information under the Freedom of Information (Scotland) Act 2002 (“the Act”)

Thank you for your email which was received by VisitScotland on 18th February at 9.11am requesting an update on the below information. This is being treated as a fresh request under the Act.

Your request

Please provide details of your current contract covering reprographics/print arrangements as follows:-

1. Number of Multi-functional devices at VisitScotland?
2. Name of current supplier/s?
3. Contract start date?
4. Contract end date?
5. Is there an option to extend this contract?
6. Does VisitScotland have a print room? If yes, when does the contract end?
7. Does VisitScotland have additional printers? if yes how many and is there a contract?
8. What route to market – open tender or framework, if yes which one used?

VisitScotland’s response

VisitScotland does hold information regarding your request.

1. Number of Multi-functional devices at VisitScotland? *8 MFDs (As per new contract, there are a few in storage etc waiting to be removed by the supplier)*
2. Name of current supplier/s: *Canon UK Ltd.*
3. Contract start date? *01.02.2026*
4. Contract end date? *31.01.2030*
5. Is there an option to extend this contract? *No*
6. Does VisitScotland have a print room? *No*
7. Does VisitScotland have additional printers? *Yes, 8 HP Printers*
8. What route to market – open tender or framework, if yes which one used? *This was a call-off the Scottish Government SP-21-046 ICT Products- Managed Print Solutions Framework.*

Please note that an anonymised version of this response will be made publicly available on VisitScotland’s website.

Your right to request a review

If you wish to request a review of your application under either the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004, your request should be

submitted to us in writing, or another permanent format (for example e-mail or voice recording) to:

Ms Vicki Miller
Chief Executive
VisitScotland
Waverley Court
4 East Market Street
Edinburgh
EH8 8BG
Telephone: 0131 473 3603
E-mail: vicki.miller@visitscotland.com

The request for a review should be received by us within 40 days of the date of this letter. Any request for a review should also set out, in as much detail as possible, the reasons why you are not satisfied with our response or the manner in which we have dealt with your application.

If you are not satisfied with the result of the review, then you have the right to appeal to the Scottish Information Commissioner. You can contact the Scottish Information Commissioner at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife
KY16 9DS
Telephone: 01334 464610
Fax: 01334 464611
Email: enquiries@itspublicknowledge.info

A link to the Commissioner's website which provides further information can be found here: [Homepage | Scottish Information Commissioner](#)

You also have the right to appeal to the Court of Session in Scotland on a point of law concerning our response.