

29 November 2024

Your request for information under the Freedom of Information (Scotland) Act 2002 (“the Act”)

Thank you for your request for information which was received by VisitScotland on 19 November 2024 at 11:21 and 13:59, requesting information in response to the below queries:

- 1. Please could you confirm the name of the supplier and the name of the solution used for HR and/or Payroll at VisitScotland.*
- 2. Could you confirm when the current contracts for HR and Payroll are ending.*
- 3. Does VisitScotland intend to procure for replacement solutions in 2025 or 2026.*

VisitScotland’s response

1. Please could you confirm the name of the supplier and the name of the solution used for HR and/or Payroll at VisitScotland.

We currently use Oracle and Automatic Data Processing which is integrated with Oracle.

2. Could you confirm when the current contracts for HR and Payroll are ending.

The contract for Oracle comes to an end on 01 March 2026 and the contract for Automatic Data Processing comes to an end on 31 May 2026

3. Does VisitScotland intend to procure for replacement solutions in 2025 or 2026.

At this time VisitScotland will not be looking to procure a replacement HR and Payroll solution in 2025 or 2026.

Your right to request a review

If you wish to request a review of your application under either the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004, your request should be submitted to us in writing, or another permanent format (for example e-mail or voice recording) to:

Ms Vicki Miller
Chief Executive
VisitScotland
Waverley Court
4 East Market Street
Edinburgh
EH8 8BG

Telephone: 0131 473 3603
E-mail: vicki.miller@visitscotland.com

The request for a review should be received by us within 40 days of the date of this letter. Any request for a review should also set out, in as much detail as possible, the reasons why you are not satisfied with our response or the manner in which we have dealt with your application

If you are not satisfied with the result of the review, then you have the right to appeal to the Scottish Information Commissioner.

You can contact the Scottish Information Commissioner at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife
KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

Email: enquiries@itspublicknowledge.info

You also have the right to appeal to the Court of Session in Scotland on a point of law concerning our response.