

24 November 2022

Request under The Freedom Of Information (Scotland) Act 2002

Thank you for your Freedom of Information request dated 8 November 2022, in which you requested the following:

This is an information request relating to the use of Edenred for a staff rewards scheme.

Please also provide the following information, broken down by financial years 2019-20, 2020-21, 2021-22

- The types of vouchers or gift cards that the organisation receives from Edenred, either directly or via the Crown Commercial Service. For example, Edenred lists the following vouchers and gift cards: compliments card, incentive award card, childcare vouchers <https://www.edenred.co.uk/en/reward-recipient/>
- Please specify the number of each type of voucher or gift cards purchased, and the monetary value of each. For example, the department may have received 100 vouchers worth £50, 50 gift cards worth £20 each
- Please provide the number of staff to receive each gift card or vouchers and the monetary value of the gift cards or vouchers provided. For example, 50 staff may have received £50 compliments cards, 20 civil servants may have received £20 childcare vouchers

Please also, if possible, include the following information broken down by financial years 2019-20, 2020-21, 2021-22:

- Monthly payments to the company Edenred.

We have considered your requests, and can respond as follows:

- Gift Cards are available to staff to buy using their own money (VisitScotland does not receive them).
Childcare Vouchers are available to staff through salary sacrifice i.e. staff give up salary to buy them.
Both are made available to staff through the Edenred Crown network agreement.
- No gift cards were purchased by VisitScotland and no information is held by VisitScotland in relation to the number or value of gift cards that were purchased directly by staff from Edenred. Childcare Voucher values are credited directly to the employee's personal account. There is no voucher as such.
- No gift cards were purchased by VisitScotland and no information is held by VisitScotland in relation to the number or value of gift cards that were purchased directly by staff from Edenred. The number of staff taking part in the childcare voucher scheme is shown below.
- The monthly amounts being bought in April each year is as follows:

○ April 2019	£6,762 per month	34 staff
○ April 2020	£4,108 per month	27 staff
○ April 2021	£2,739 per month	27 staff
○ April 2022	£2,845 per month	23 staff

We hope this information is helpful to you. If, however, you are not satisfied with our response or the manner in which we have dealt with your application, you may in the first instance contact our Chief Executive, Malcolm Roughead, whose contact details are set out below:

Mr Malcolm Roughead
Chief Executive
VisitScotland
Ocean Point One
94 Ocean Drive
Edinburgh, EH6 6JH
Telephone: 0131 472 2201
Fax: 0131 472 2223
E-mail: malcolm.roughead@visitscotland.com

If you wish to request a review of your application under either the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004, your request should be submitted to us in writing, or another permanent format (for example e-mail or voice recording), and be received by us within 40 days of the date of this letter. Any request for a review should also set out, in as much detail as possible, the reasons why you are not satisfied with our response or the manner in which we have dealt with your application.

If you are still not satisfied with our handling of your application after we have responded to your request for a review, you have a right to apply to the Scottish Information Commissioner for a decision on whether we have dealt with your request in accordance with the Act.

The Scottish Information Commissioner may be contacted at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews, Fife
KY16 9DS
Telephone: 01334 464610
Fax: 01334 464611
E-mail: enquiries@itspublicknowledge.info

You also have the right to appeal to the Court of Session in Scotland on a point of law concerning our response.

Yours sincerely,

